

**MINUTES OF THE FINANCE COMMITTEE MEETING  
OF THE HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES  
HEARTLAND COMMUNITY COLLEGE  
1500 W. RAAB ROAD, NORMAL, IL  
COMMUNITY COMMONS BUILDING, ROOM 2100  
September 16, 2025  
3:30 p.m.**

Members: Janet Hood, Laura Hughs, Noah Lamb, Josh Crockett

Others: Laurie Bergner-Trustee; Angell Howard-Trustee; Kaitlyn Cope-Program Assistant, Executive Office; Trevor Hoberty-Director, Financial Planning and Analysis; Andy Litwiller-Executive Director, Facilities; Scott Swanson-Senior Project Manager, Facilities; Jean Marie Taylor-Distinguished Adjunct Professor; Melanie Fata-Executive Director, Human Resources

The Finance Committee meeting was called to order at 3:31 PM by Chair Janet Hood.

**PUBLIC COMMENT**

None.

**FINANCE COMMITTEE MINUTES**

Mr. Lamb moved to approve the minutes from August 19, 2025; Ms. Hughs seconded, and the motion passed.

**CONSENT AGENDA**

Mr. Lamb discussed the Annual Security Report (Clery Act) with the Finance Committee. This includes crime statistics and other relevant information for the past calendar year. There were four incidents in the past year. Discussion ensued.

Mr. Crockett moved to approve the consent agenda; Mr. Lamb seconded. The motion was approved.

**DISCUSSION ITEMS**

7.1. FY2026 Final Budget

Mr. Lamb presented. There has been a decrease in state funding, but the previously discussed deficit has been reduced, and we now have a balanced budget with a ~\$200 surplus. Mr. Lamb will give a more detailed presentation at the Board of Trustees meeting tonight.

## 7.2. FY2025 Surplus Equipment/Fixed Assets

Mr. Lamb presented. Surplus equipment is equipment that we had for our programs that is no longer necessary or is extra. We usually try to follow the process of attempting to donate, sell, or dispose of this equipment (preferred order). There were fewer donations this year as partners did not need or accept many of these items. We are working to expand our list of partners to contact for donations next year, especially in Lincoln and Pontiac.

## 7.3. Audit Update

Ms. Hughs presented. GASB 101 and 102 will be implemented this year, bringing changes to calculations involving liability around vacation/sick leave and risk disclosure. Next year, GASB 103 and 104 will be implemented, changing the structure of our financial documents.

## 7.4. Equity Tax Update

Mr. Lamb presented. There is no change; we are waiting to receive more information from the State.

## 7.5. Deferred Maintenance Discussion

Mr. Lamb presented and will give a more detailed presentation with a five-year plan at the Board of Trustees meeting tonight. Discussion ensued.

## 7.6 Other

Mr. Lamb, Dr. Diel-Hunt, and Mr. Litwiller toured the Challenger Learning Center and discussed ADA/accessibility challenges recently. The facility will be updated to alleviate these concerns in conjunction with the national Challenger Learning Center (Education Branch of NASA), using deferred maintenance funds. The issue paper for this is forthcoming. The rooms impacted are the mission rooms. Discussion ensued.

## ADJOURNMENT

Mr. Crockett moved to adjourn the meeting; Ms. Hughs seconded, and the motion passed. The meeting was adjourned at 4:07 PM.

  
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Janet Hood, Chair, Finance Committee

  
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Thomas Whitt, Member, Finance Committee